



Role Description Gujarat Operations Associate

Overview

Role Title	Gujarat Operations Associate
Number of openings	2-3
Role Level	Associate Level 3-5+ years of prior relevant work experience (<i>added advantage for experience in development / NGO sector</i>)
Type	Full-time
Location	Based in Gandhinagar, Ahmedabad (Non-Negotiable). The role will entail significant travel across Gujarat and India.
Compensation	<i>Pay will match Indian non-profit norms and similar organisations, discussed in our last selection round.</i>
Desired Joining Date	ASAP; <i>Serious candidates are encouraged to apply right away.</i>
Process to apply	Please fill out the Google Form mentioned below https://forms.gle/16wbxCEm6uNX2JD6

About Labhya

Labhya is an India-based nonprofit that enables children from vulnerable backgrounds with the necessary skills to cope with poverty & become effective learners through **Social-Emotional Learning (SEL)**. Labhya is a globally recognised non-profit supported by organisations like Harvard University, Nudge, DRK Foundation, The Commonwealth, UNICEF, and UNDP among other organisations.

Labhya is a dynamic and agile organisation that partners with Indian State Governments to co-create and ensure the implementation of SEL programs at scale. We are one of India's fastest-growing nonprofits dedicated to co-create programs that will impact **30 million vulnerable children by 2030**.

Currently, Labhya has partnered with various state governments to co-create and implement well-being programs that impact **2.4 Million children** across **22,000+ government schools** in India.



Labhya has now begun working with the Government of Gujarat to co-create and implement a well-being program for the children in Gujarat.

Role Expectations and Qualifications & Skills / Experience / Characteristics

**All the below-mentioned tasks would be key to your role. The following requirements are not mentioned in order of priority.*

- Maintain and build new relationships and strengthen existing relationships with government officials in Gujarat.
- Develop strong working relationships with various government officials in Gujarat government schools and education departments. Liaison and coordination with the concerned government officials regularly.
- Support Labhya in the data collection and documentation of the on-ground impact.
- Act as a bridge between concerned government officials and Labhya's Curriculum & Training team to support capacity building and program implementation.
- Facilitate teacher training sessions to build capacity and prepare detailed training modules (develop interactive lesson plans/activities for different training programs).
- Work closely with the assigned State team to support the completion of any tasks related to the effective state-wide implementation of the program as needed.
- Work on documentation of reports, research, and other professional outputs according to the organisational guidelines and government requirement.
- Collaborate and support other teams in conducting impact visits of partners, donors, and Labhya team members.
- Proactive in-person interaction with all assigned government and school officials regularly.
- Support with any miscellaneous requests from the government officials for successful implementation of the program.

Qualifications & Skills / Experience / Characteristics

- Bachelors/Masters in education, social science or any other field.
- Proficiency in speaking, reading and writing Gujarati fluently. **(non-negotiable)**
- Fluent in both Hindi & English (written and spoken)
- Experience & interest in education, teacher training and mental health.
- 3-5+ years on-ground experience with children/youth and government officials is preferable
- Proficiency in Google Docs, Google Sheets, Google Slide, etc
- Strong problem solving, communication, relationship building, project planning and documentation skills are must-haves.



Current Team

Our team consists of a diverse group of professionals, educators, SEL experts, and entrepreneurs from renowned institutions such as Harvard University, Massachusetts Institute of Technology (MIT), Azim Premji University, Gujarat University, Ernst & Young, and KPMG.

At Labhya, we cultivate an environment for learning, growth and excellence, and teamwork and collaboration are non-negotiable. If you're passionate about building a movement that will enable millions of children to become healthy, lifelong learners through systems-level change, this is the place for you. Change the world by working alongside inspiring leaders.

We are looking for proximate leaders to build with us! Join the global movement!

Further, Labhya's values are:

- An agile and supportive team that is driven by a problem-solving attitude
- Focusing on the well-being of children and trusting their potential
- Working processes that enable efficiency, constant growth and innovation
- SEL Programs that are driven by proximity and expertise
- Creating systemic and sustainable change in public education systems through partnership